

**AMERICAN POWER DISPATCHERS ASSOCIATION, Inc.
SOUTHWEST AREA**



IncSys Academy

POWER SYSTEM OPERATOR TRAINING SCHOLARSHIP APPLICATION



IncSys Academy

INTRODUCTION

1. The IncSys Academy is offering a scholarship for their online Electric Power System Operator training program. The candidate can work for an electric utility but is not already in training to become a system operator.
2. The candidate must be nominated by an APDA SW Area member.
3. A current or recently retired certified system operator must volunteer to act as mentor to the candidate. The nominating APDA member may also serve as the mentor.
4. The Scholarship recipients will have access to the training material for 12 months from the date of registration and enrollment by the IncSys Administrator.
5. Details of applicant requirements are listed below under “Eligibility and Qualifications”.
6. Scholarship applications shall be postmarked by April 10 and in the possession of the Scholarship Committee by **April 15**. It is recommended that the application be sent by registered mail.
7. Mail applications and all requested material to:

Curtis Pavard
19659 Mathilde Lane
Saugus, CA 91350

BACKGROUND

1. Incremental System (IncSys) specializes in training that is geared towards Electric Power System Operations. IncSys Academy was established in 2012 and has been providing quality on-line training via simulation that helps facilitate their students towards passing the NERC Certification exam. The exam is a required certification in order to hold the position as a Power System Operator in the utility industry across North America.
2. IncSys offers a workforce development on-line training program named: Power Systems Operations Course (with NERC Preparation Course) that will help facilitate the selected candidates for this scholarship to prepare for the NERC Certification exam and for a position as a Power System Operator at the trainee level.
3. IncSys has committed to providing annually at least one and possibly two scholarships to candidates selected by the APDA Scholarship Committees. Selection is based on the eligibility and qualifications outlined in this scholarship application. This scholarship is not targeted toward students interested in pursuing a college education or improving access to higher education towards a degree. It is a workforce-develop scholarship tied in with a sponsor/mentor. It is targeted toward conscientious individuals worthy of becoming a future Power System Operator.
4. The scholarship is a merit scholarship. Candidates will be selected based on 1) the achievements, goals and desires of the individual applying for the scholarship and 2) the testament by the sponsor that the candidate is worthy of receiving the training towards achieving the goal of NERC Certification and becoming a Power System Operator in the utility industry.
5. The scholarship provided by IncSys Academy is not taxable. Candidates selected recipient for this merit scholarship will not have any required fees, books, and or supplies to purchase. If the selected candidate does not complete the training course, there will be no financial responsibilities or obligations tied to the training.

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Therefore it is imperative that the APDA select candidates for this scholarship who are most likely to complete the training.

ELIGIBILITY AND QUALIFICATIONS

1. The IncSys Academy scholarship is for on-line training towards the NERC Certification exam. Those eligible to apply for this scholarship must have a High School Diploma or equivalent, and be sponsored by a Regular, Associate or Life member of the American Power Dispatchers Association, Inc. Southwest Area.
2. Scholarships will be awarded on an annual basis to one (1) recipient that is selected by the APDA Scholarship Committee. IncSys Academy has established the following criteria for the APDA to consider in their selection and nomination process.
 - A. Females are underrepresented in the utility industry, especially in the area of Power System Operations. IncSys challenges the APDA in their selection process to consider selecting females so that we could create a more diverse workforce, especially in the area of System Operations.
 - B. If a female candidate is selected by the APDA Committee, IncSys Academy will allow the APDA's to select a **2nd recipient** to receive a scholarship during the annual selection process (APDA's can nominate two candidates per year – one being a female candidate).
 - C. IncSys Academy does not discriminate against any person based on race, religion, color, or ethnic origin from receiving this scholarship. In actuality, we at IncSys challenge the APDA in their selection process to consider candidates from all walks of life who merit receiving the scholarship and to include those who are disadvantaged (low-income). There is nothing more rewarding than providing a scholarship to a worthy candidate in order to change their life, and or their families' lives, especially to candidates who are not financially fortunate to accomplish these goals on their own.
 - D. Veterans are also encouraged to apply as well. Prior to selecting a veteran for the scholarship, we would like for the APDA's to contact IncSys Admissions Office to ensure that the veteran being nominated is not already enrolled into our Power4Vets Training and Placement program since these veterans enrolled in this program already have contractual obligations to the Power4Vets program and IncSys for their training and services being rendered.
 - E. The candidate cannot be enrolled in a utility sponsored power system operations training program.
 - F. If the APDA's do not have candidates that are worthy of receiving the scholarship in their selection process, that is totally fine. IncSys would like to invest in the training for the recipient to achieve the goal vice giving the scholarship away just because it is available, which kind of defeats the purpose of this merit scholarship.
3. The Scholarship will be awarded on the basis of character, scholastic achievement, demonstrated leadership and potential for success in power systems operations.
4. Scholarship nominees must be U.S. Citizens.

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5. The Scholarship recipient will be announced at the APDA SW Area meeting.
6. The recipient must apply for the scholarship by completing this application.
7. The application shall be sent to the Southwest Area Scholarship Chair at the address list on the first page under Introduction. The Scholarship Committee will select the recipient of the scholarship award based on the information contained in this application.
8. The scholarship recipient(s) and their mentor(s) by the APDA Southwest Area President.
9. The designated mentor will assist the selected scholarship recipients with their training efforts, as well as assist them with employment opportunities.
10. The following information on the scholarship recipient will be emailed to the IncSys Academy Admissions Manager at david.miranda@incsys.com or to info@incsys.com in order for the student to be registered and enrolled into the scholarship training program so that IncSys can provide them their log on training credentials and training material (a copy of this completed application would suffice).
 - A. Recipients Full Name:
 - B. Address:
 - C. Phone Number:
 - D. Email Address:
 - E. Current Employer/Company Name:
 - F. Current Job Position:
 - G. Sponsor/Mentors Full Name, Email, and Phone Number:

Special Note: *Scholarship recipients will have access to the training material for 12 months from the date of registration and enrollment by the IncSys Administrator. The IncSys team would also like to remain in contact with the scholarship recipients and the sponsors/mentors so we could keep track of their progress and to also highlight their success stories as they progress forward to becoming trained and certified system operators in the industry.*

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SECTION I

This application should be filled out as completely as possible and in the possession of the American Power Dispatchers Association Southwest Area Scholarship Chair at address on first page.

PLEASE TYPE

1. Name of Applicant:

(First)

(Middle Initial)

(Last)

2. Home Address:

(Street Address)

(City)

(State)

(Zip Code)

3. Telephone Number:

()

4. Email Address:

5. Sponsor Name/email:

5. Mentor Name/email:

(DO NOT WRITE)
For Use by the Scholarship Committee

Applicant Number _____
Received _____
Received By: _____

Date _____
Packet Complete Yes/No

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SECTION II

Additional sheets of paper may be attached to this application, if necessary, to adequately answer the following questions.

ACADEMIC INFORMATION

6. High School Attended: _____

7. Year of Graduation/GED: _____

8. List all college, university or technical schools you are planning to attend or have attended including dates and area of study:

(DO NOT WRITE)
For use by the Scholarship Committee

Applicant Number: _____

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WORK EXPERIENCE (List present and past employment, beginning with most recent – providing a resume with this portion of the application would also be helpful)

9. Company: _____

Dates: _____

(From Month & Year)

(To Month & Year)

Job Title: _____

Duties Performed: _____

10. Company: _____

Dates: _____

(From Month & Year)

(To Month & Year)

Job Title: _____

Duties Performed: _____

11. Company: _____

Dates: _____

(From Month & Year)

(To Month & Year)

Job Title: _____

Duties Performed: _____

(DO NOT WRITE)
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Applicant Number: _____

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AUTOBIOGRAPHY

12. Write a short autobiography, including any applicable experience in the Military, technical work, etc. that applies to this type of work and the reason why you want this scholarship.

Applicant Number: _____ **(DO NOT WRITE)** For use by the Scholarship Committee

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SECTION IV

ACTIVITIES, HONORS, AWARDS, AND VOLUNTEER WORK

Please list and describe briefly all of the Honors/Awards, Activities and Volunteer Work you wish to share. Include any positions of leadership.

13. Honors/Awards:

14. Activities:

15. Volunteer Work:

(DO NOT WRITE)
For use by the Scholarship Committee

Applicant Number: _____

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I have read and hereby accept the conditions, rules and regulations outlined on Page 1 and 2 of this application, and agree to accept the decision of the committee as final. I understand and agree that if I am awarded a scholarship, I will have up to one year to use the online training towards the IncSys Academy NERC Certification Course.

Applicant's Name: _____

(Please Print)

Date: _____

Signature: _____

As the American Power Dispatchers Association Southwest Area mentor of this Applicant, I understand that it will be my responsibility for making sure that this applicant, if he/she is awarded the scholarship, will remain dedicated to completing the IncSys Academy NERC Certification Course.

Mentor's Name: _____

(Please Print)

Date: _____

Signature: _____

(DO NOT WRITE)
For use by the Scholarship Committee

Applicant Number: _____